

Arts and Sciences Chairs' Council
Monday, May 1, 2023
1:00-3:00 p.m.
Old Main Colloquium

MINUTES

Present: Bruce Mattingly, Vincent DeTuri, Martine Barnaby, Tricia Conklin, Frank Rossi (for Gregory Phelan), Paul van der Veur, Benjamin Wilson, Andrea Harbin, Chris Badurek, Gayle Gleason, Kevin Sheets, Alexander Balas, David Dickerson, Hongli Fan, Deena Conley, Andrew Fitz-Gibbon, Doug Armstead, Mary McGuire, Sharon Steadman

1:00 Recruitment Strategies update

Nikki Thomas, Human Resources

- Search training is moving to BizLibrary
 - Some training will still be in person
- Developing an advertising template
 - Will evaluate what is specific and what can be generic
- Bias training will be forthcoming
- Nikki will be the point person for immigration
- Q: is there a way to notify the search that the next step is ready?
 - The error would occur if the committee is not yet selected
 - For some processes there is no workflow
- Q: searches for professional staff don't have a deep pool
 - HR is looking into how we can improve
 - Q: is there any relief in sight for Admin Assist position?
 - Probably not, the test used to be quarterly, now it is every four years

1:15 Strategic Planning

Members of the Institutional Planning and Assessment Committee (IPAC)

Genni Birren, Becky Nadzadi, Carol Van Der Karr

- Discussion of emergent priorities
- Carol will be taking notes and aggregating the data
- Identify top four priorities with stickers
 - Where do you want to see the needle move? Where do you want to see change?
 - Discussion why things were marked
- Next step is survey, quantifying these themes
 - Perhaps a new set of emergent themes in the Fall

Announcements